



CANOSSA COLLEGE

ANNUAL SCHOOL PLAN
2025/26

School Vision and Mission

We are fully committed to offering an all-round education enhanced with the Gospel spirit and the virtues of humility, respect, kindness and love.

Canossa College

Annual School Plan

2025/26

Major Concerns

- 1. To foster a healthy lifestyle among students**
- 2. To nurture students' positive values and sense of national identity**
- 3. To nurture active learners through various teaching strategies**

SCHOOL PLAN 2025-2026 - MAJOR CONCERNS

Major Concern 1: To foster a healthy lifestyle among students

Reflection...

- Students in general enjoy their school life. However, they are encouraged to develop a healthy lifestyle as students are found to lack physical exercise and have inadequate rest. They are also in need of a more optimistic outlook on life.
- The school plans to address students' needs in relation to their physical, mental, social and spiritual health so that students can lead a healthy life in all aspects.

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
1.1 To improve physical health	1.1.1 Promote the importance and methods of maintaining physical fitness and a balanced diet in formal and informal curriculum	• Compared with the previous school year, an improvement in KPM values in items 24 and 25 is identified	• Health records kept by students • School Review Survey • Feedback from students in APASO & SHS	Whole year	All subjects and committees HEC	Subject grant, Life-wide Learning and Sister School Grant (LWLSSG)
	1.1.2 Cultivate an active sports culture among students by assigning PE challenges through the S.H.I.N.E. Formation Scheme	• 70% of our students can complete two PE challenges throughout the school year.	• S.H.I.N.E Character Formation Scheme		All subjects and committees HEC	Subject grant, Life-wide Learning and Sister School Grant (LWLSSG), Composite Information Technology Grant (CITG)

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	1.1.3 Provide a wide range of physical activities at recesses and lunchtime to cater for students with different interests	• 90% of our students participate in School Physical Fitness Award Scheme. • A total of 600 rentals of sports equipment is recorded for the school year.	• Observation • School Review Survey • Participation records • Feedback from students in APASO & SHS		PE teachers HEC	One-off grant for Promotion of a Sports Ambience and MVPA60 in Schools
1.2 To learn the importance of mental well-being and stress management skills	1.2.1 Educate students in emotional management, equip students with proper skills and strategies to cope with stress through different talks and workshops	• The values of related items in APASO are above average.	• Feedback from students in APASO & SHS	Whole year	C&GC HEC SSC	One-off grant for Mental Health at School, Learning Support Grant (LSG)
	1.2.2 Provide students with proper channels to express their emotions	• 70% of our students have proper channels to express their emotions when in need.	• School Review Survey • Feedback from students in APASO & SHS		C&GC HEC Class teachers	

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
1.3 To further enhance social interactions and interpersonal skills	1.3.1 Organize interschool, whole-school, house-based, level-based and class-based activities for students' developmental needs	• 70% of our students agree that their social interactions and interpersonal skills are enhanced.	• Activity and participation records • Evaluation reports • Student interviews • Student survey	Whole year	All subjects OLE Houses C&GC HEC Class teachers	Life-wide Learning and Sister School Grant (LWLSSG), One-off grant for Mental Health at School
	1.3.2 Strengthen career and life planning education in all levels by fostering self-understanding	• The values of related items in APASO are above average.	• Feedback from students in APASO		CGC C&GC Class teachers	
1.4 To be equipped with proper values and attitudes	1.4.1 Introduce new teaching materials regarding healthy lifestyles in Life Education lessons, class teacher periods and subject lessons	• At least one healthy lifestyles topic is conducted in Life Education lesson in each level.	• Observation • Life Education evaluation forms • Record of lesson materials	Whole year	HEC C&GC Class teachers Relevant subjects	Life-wide Learning and Sister School Grant (LWLSSG), One-off grant for Mental Health at School
	1.4.2 Organize daily prayers, meditation, and prayer assemblies for spiritual support and moral courage in upholding proper values	• 70% of our students agree that they have stronger spiritual support.	• Observation		RAC RME HEC Music All teachers	

Major Concern 2 : To nurture students' positive values and sense of national identity

Reflection...

- Students are found to have internalized essential values and positive attitudes as they are always well-mannered and self-disciplined. The school would like to further develop this strength and nurture future leaders with high moral standards as well as responsible citizens with a strong sense of national identity.

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
2.1 To learn essential values and attitudes	2.1.1 Instill in students essential values and attitudes 1. Respect for Others, 2. Life, 3. Benevolence, 4. Empathy, 5. Humility a. List out the values and attitudes learnt in the scheme of work of all subjects and the class record book	70% of our students exhibit values outlined for this academic year. - Parents indicate that their daughter demonstrate the values specified this year. - Each department or teacher keeps a clear record of values and attitudes students learnt.	- School Review Survey - Observation - Meeting minutes - Scheme of work - Class record book - Lesson observation - Parent interviews - S.H.I.N.E Character Formation Scheme - Students' reflection	Whole year	C&GC All subjects OLE All teachers	Life-wide Learning and Sister School Grant (LWLSSG)

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	2.1.2 Provide opportunities for students to serve and contribute to their families, school and society	70% of our students agree that their empathy can be enhanced through service and they will take the initiative to care for others. 70% of our students take up at least one service role in the school.	- School Review Survey - Feedback from students in APASO & SHS - Participation records - Students' reflection		OLE CYC PTA AC C&GC CGC DC RAC	Life-wide Learning and Sister School Grant (LWLSSG)
	2.1.3 Promote a culture of appreciation among students to reinforce positive self-image	The values of the related items in APASO are above average.	Feedback from students in APASO & SHS		SADC C&GC DC SAWC	Life-wide Learning and Sister School Grant (LWLSSG)
2.2 To strengthen the sense of national identity and show respect for our country	2.2.1 Organize school activities and programs on National Education and learning of Chinese Culture	80% of our students agree that they have a better understanding of our country 80% of our students participate in at least one related activity 80% of our students agree that the National Education at school can nurture their appreciation for Chinese Culture.	- Participation records - School Review Survey - Observation - S.H.I.N.E. Character Formation scheme - Students' reflection	Whole year	NEC All subjects	Life-wide Learning and Sister School Grant (LWLSSG), One-off grant for Promotion of Chinese Culture Immersion Activities, Grant for Sister School Scheme

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	2.2.2 Include National Education elements in subject lessons where appropriate	- Each subject panel lists out the National Education elements to be taught in the scheme of work - Each teacher lists out related National Education elements taught in the class record book - Each teacher designs a lesson related to the major fields of National Security	- Meeting minutes - Scheme of work - Lesson plans - Lesson observation - Class record book - Students' reflection		AC All subjects	Subject grant
	2.2.3 Nominate students to participate in external activities in line with National Education and National Security Education	70% of the participants agree that their sense of national identity is enhanced 70% of the participants think that their understanding and appreciation for local and national development are enhanced through activities, field trips, study tours and immersion programs	- Participation records - School Review Survey - Students' reflection		NEC All subjects	Life-wide Learning and Sister School Grant (LWLSSG), One-off grant for Promotion of Chinese Culture Immersion Activities

Major Concern 3: To nurture active learners through various teaching strategies

Reflection...

- Teachers experimented different teaching and learning strategies to help students learn and improve their confidence. Support was offered to students with different learning needs to maximize their learning outcomes.
- The school will continue to explore more strategies, including blended learning and cooperative learning, to facilitate students' learning in the next academic year.

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
3.1 To have interactive learning inside and outside classroom	3.1.1 Adopt different cooperative learning strategies and blended learning a. Adopt cooperative learning strategies at least once per unit: i. Peer editing ii. Carousel iii. Think-pair-share	• 70% of our students agree that the learning strategies adopted in class improve their learning motivation • Each subject panel adopts the cooperative learning strategies and shares their experience in staff development programs	• Lesson observation • Feedback from students in APASO, SHS and School Seview survey • Sharing in staff development programs in groups	Whole year	AC All subjects SDC	Subject grant
	3.1.2 Arrange more learning activities including competitions, field trips, training, visits, exchange programs, etc. outside classroom	• 70% of our students agree that the activities are conducive to learning • Each subject panel arranges at least one learning activity outside classroom and shares their experience in staff development programs	• Feedback from students in APASO, SHS and School Review Survey • Activity records (questionnaire/ students' reflection) • Sharing in staff development programs		AC All subjects	Life-wide Learning and Sister School Grant (LWLSSG)

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
3.2 To learn through cross-disciplinary collaboration and STEAM activities	3.2.1 Coordinate among different Key Learning Areas and levels in cross-curricular learning to enhance learning efficiency and effectiveness	85% of our teachers agree that the coordination enhances learning efficiency and effectiveness	- School Review Survey - Meeting minutes - Scheme of work	Whole year	AC	
	3.2.2 Conduct cross-curricular learning in Secondary Two a. Assign a core subject to collaborate with other subjects to develop a mini project	70% of our students agree that cross-curricular learning can facilitate their learning. - Cross-curricular texts are produced	- School Review Survey - Observation - Texts of mini projects		AC All teachers	Life-wide Learning and Sister School Grant (LWLSSG)
3.3 To cater for learner diversity	3.3.1 Implement diversified learning-and-teaching strategies to enhance students' confidence and motivation in learning a. Implement blended learning for students with different abilities b. Prepare challenging tasks for high achievers	Compared with the previous school year, an improvement in KPM values in related items of student learning is identified	- Lesson observation - School Review Survey - Inspection of students' assignments - Evaluation forms of tests and examinations	Whole year	AC All subjects	Subject grant

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
			(with the percentage of students who attempted challenging questions clearly indicated) • Feedback from students in APASO, SHS and School Review Survey			
	3.3.2 Adopt various assessment modes	• Each subject adopts at least three different assessment modes throughout the year	• Meeting minutes • Inspection of students' assignments • Evaluation forms of tests and examinations			

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
3.4 To improve reading habits	3.4.1 Organize reading activities and competitions in collaboration with the school library and various Key Learning Areas a. Organize mini book fairs of different KLAs b. Establish a routine of book sharing in all classes	- The values of the related items in APASO and Stakeholder Survey are above average. - At least three mini book fairs are held. - Every student should give a book presentation once a term.	- Feedback in APASO, SHS and School Review Survey - Library annual report - Class teachers' observation - Sample of students' book sharing PowerPoint	Whole year	AC All subjects Library	Promotion of Reading Grant
	3.4.2 Implement a cross-curricular reading scheme in Junior Forms	- Students show mastery of various reading strategies. - Students agree that the scheme broadens their knowledge by expanding their reading horizons.	- Feedback in School Review Survey - Samples of students' assignments		All teachers	

SCHOOL-BASED MOI POLICY

In the school year 2025-26, our school will continue to adopt English as the medium of instruction for all forms, except for the following subjects: Chinese Language, Chinese Literature, Chinese History, Physical Education (F.3-6), Putonghua, Religious & Moral Education and Visual Arts (Senior Secondary).

Rationales
1. To provide our students with more opportunities to be exposed to, and use English at all levels.
2. To enhance our students' ability to learn through English and to better prepare them for further studies and work in the future.
3. The school has fulfilled the three prescribed criteria set out in the Report on Review of Medium of Instruction by the Education Commission in 2005: a. Students possess the ability to learn through English; b. Teachers possess the capability to teach through English; and c. The school has adequate support strategies / measures.

ENGLISH LANGUAGE SUPPORT MEASURES

Objectives	Strategies
1. Sustain MOI policy	English is used during class time for EMI subjects at all times, including lesson delivery, questioning, responses, discussions, handouts, textbooks, test and exam papers, class work and homework.
2. Encourage participation in English speaking activities	- All students are encouraged to join the Hong Kong Schools Speech Festival in the categories of solo verse, prose reading, public speaking and dramatic duologues. - English debates are held to provide opportunities for students to strengthen their speaking skills. - Students are invited to give speeches as public speaking is a good platform for them to polish English language skills. - S1 students participate choral speaking. - S2 students participate in English green fashion show. - S3 students participate in booth-design competitions or debates.
3. Cultivate interest in books & newspapers in English	- All S1 to S6 students are encouraged to read English newspapers online. - All S1 to S3 students subscribe online reading platforms as a RAC supplement. - Students take turns to present book reviews in reading sessions on Tuesdays. - An English book fair is organized every year. - A read log to train students' reading skills is issued. - A recommended booklist is provided for all students.
4. Promote the use of English on campus	- The English Department promotes and runs English activities regularly. - English Club members take the initiative to organize English-speaking activities in the English Learning Centre. - Publication Team publishes English publication.
5. Create an English-rich environment	- Morning assemblies in school are conducted in English. - MC Teams members will be invited to host different school events, such as Investiture of Student Leaders, Speech Day and Prize Presentation in English. - English language teachers speak English with students beyond class time. - Bulletin boards are decorated in English. - Announcements are made in English. - English activities are held throughout the year.
6. Support self-learning in English	All students are encouraged to use online self-directed learning resources and required to do book sharing and news sharing in class.
7. Cultivate interest in English learning	The fun aspects of learning English through movie appreciation, popular culture, fashion, etc. are emphasized.
8. Cater for learner diversity in learning English	Extra work and special schemes are tailored for S1 elite and weaker classes.

ENGLISH LANGUAGE SUPPORT MEASURES

Objectives	Strategies
9. Strengthen students' language skills across the curriculum	• A LAC (Language Across the Curriculum) coordinator is assigned to formulate plans for collaboration with EMI subject teachers to pilot teaching strategies and provide language support to students in learning the respective EMI subjects.
10. Encourage authentic use of English	• Drama lessons have been devised in S1 whereas S2 and S3 will have their Language Arts and Communication curriculum respectively. • Students will be able to showcase what they have learnt from their English lessons through performing arts, language arts and communication in an authentic way.
11. Provide extra academic support for senior students	• Training on interview skills in English is arranged for S5 and S6 students. • Senior form students taking only two electives are provided with an extra English lesson. • An enrichment programme will be launched for S4 and S5 high achievers.

Budget 2025 - 2026

	Balance b/f (a)	Income (b)	Expenditure (c)	Balance c/f (a)+(b)-(c)
	\$	\$	\$	\$
Government Funds				
A) EOEBG	3,099,067			
Administration Grant		3,676,709	3,534,570	142,139
Capacity Enhancement Grant (CEG)		609,249	609,249	0
Composite Information Technology Grant (CITG)		468,347	661,500	-193,153
Air-conditioning Grant		560,790	560,790	0
School-based Management Top-up Grant		48,046	48,046	0
School-based Speech Therapy Administration		7,687	7,687	0
Baseline Reference		1,857,951	2,523,643	-665,692
Top-up Non-EOEBG Expenses			7,849	-7,849
Provision for Severance Payment / Long Service Payment			86,115	-86,115
EOEBG Sub-total	3,099,067	7,228,779	8,039,449	2,288,397
B) Non-EOEBG				
Committee on Home-School Co-operation Project (PTA)	0	26,800	26,800	0
Diversity Learning Grant - Applied Learning (ApL)	0	87,250	87,250	0
Diversity Learning Grant - Other Programmes (DLG)	84,000	84,000	135,000	33,000
Employer's Contribution to PF Scheme for NT Staff	0	300,000	300,000	0
Enhanced Additional Funding Support for NCS Students	0	300,000	300,000	0
Grant A/C for Fringe Benefits under NET	0	59,700	59,700	0
Information Technology Staffing Support Grant (ITSS)	0	333,800	341,649	-7,849
Learning Support Grant (LSG)	139,339	426,000	432,400	132,939
Life-wide Learning Grant	515,421	0	515,421	0
Life-wide Learning and Sister School Grant	0	1,287,000	851,169	435,831
Moral and National Education Subject Support Grant	44,644	0	0	44,644
One-off Grant on Parent Education	140,000	0	75,000	65,000
One-off Grant on Promotion of Chi Culture Immersion Activities	174,412	0	100,000	74,412
One-off Grant on Promotion of Sports Ambience & MVPA60	63,000	0	63,000	0
One-off Grant on Promotion of Self-Directed Lang. Learning (English)	200,000	0	110,000	90,000
One-off Grant on Promotion of Self-Directed Lang. Learning (PTH)	200,000	0	90,000	110,000
Other Recurrent Grant (Government Rent & Rates)	0	700,000	700,000	0
Promotion of Reading Grant	11,146	65,200	67,000	9,346
Pilot Scheme on Other Language	0	250,000	40,000	210,000
Salaries Grant - Non-Teaching Staff	0	1,477,425	1,477,425	0
Salaries Grant - Supply Staff	0	300,000	300,000	0
Salaries Grant - Teaching Staff	0	45,521,100	45,521,100	0
School-based After-school Learning & Support Prog.	57	70,000	62,400	7,657
Sister School Scheme	165,440	0	165,440	0
Student Activities Support Grant (SAS)	0	53,300	53,300	0
Student Grant for APL (Chinese)	0	0	0	0
Teacher Relief Grant (TRG)	333,501	241,020	559,269	15,252
Teaching Training Grant (SEN) for IMC Schools	0	130,000	130,000	0
Understanding Our Motherland Programme	0	200,000	200,000	0
Non-EOEBG Sub-total	2,070,960	51,912,595	52,763,323	1,220,232
Government Funds Total (A+B)	5,170,027	59,141,374	60,802,772	3,508,629
School Funds				
C) Tong Fai	4,462,000	487,700	194,400	4,755,300
D) Non-specific Purpose Fund	2,385,000	41,100	65,000	2,361,100
E) School Development Fund	217,500	20,000	200,000	37,500
F) Scholarship Fund	12,000	2,000	3,300	10,700
G) Student Welfare Fund	-	-	120,000	-120,000
School Funds Total (C+D+E+F+G)	7,076,500	550,800	582,700	7,044,600

PLAN OF THE USE OF CAPACITY ENHANCEMENT GRANT

Strategies	Task Areas	Benefits Anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Employment of a Chinese Teacher	- Teaching Chinese Language - Promotion of Chinese Language activities	Students' multiple intelligence is enhanced.	09/2025 – 08/2026	Students' performance in the Chinese Language is enhanced.	Appraisal Forms	Principal	\$23,349.00
2. Employment of a Library Assistant	Aiding in daily school and library operations	The efficiency of school and library operations is improved.	09/2025 – 08/2026	The Library Assistant provides useful assistance to school's operation.	Records and performance shown	Teacher Librarian	\$308,700.00
3. Employment of an Information Technology Assistant	- Supporting daily IT operations - Rendering IT support to teachers - Aiding in STEM activities - Resolving IT problems - Aiding in daily school operations	- Teachers conduct more effective lessons with the use of IT. - STEM activities are successfully held. - IT equipment is well-maintained and functions properly. - The efficiency of school operations is enhanced with the use of IT.	09/2025 – 08/2026	- Teachers agree that they can use IT smoothly in their lessons. - Teachers agree that the STEM activities run smoothly. - Fewer reports concerning problems with IT equipment are received.	Records and performance shown	Coordinator of IMSC	\$227,200.00
						Total:	\$609,249.00

SUPPORT MEASURES AND PLAN OF THE USE OF LEARNING SUPPORT GRANT FOR STUDENTS OF SPECIAL EDUCATIONAL NEEDS

Strategies	Benefits Anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Employment of a Student Counsellor	- SEN students receive more support and training. - Student Support Committee and Counselling and Guidance Committee receive more support in administrative work.	09/2025 – 08/2026	Social skills, executive function and emotion regulation skills of students are enhanced.	Feedback from teachers, parents, and students concerned.	Coordinator of Student Support Committee and Counselling and Guidance Committee	\$315,000.00
2. Provision/ Acquisition of speech therapy service	SLI, ASD students, and other students with related difficulties receive speech therapy service.	09/2025 – 06/2026	Speech and language proficiency of students are enhanced.	Evaluation by the service provider and feedback from teachers, parents, and students concerned.	Student Support Committee members	\$49,000.00
3. Organization of other tier-2 training programs	Special needs of SEN students are catered through different training, including social and executive function training, counselling services etc.	09/2025 – 07/2026	Students' needs (academic, social, mental health) are catered.	Evaluation by the service provider and feedback from teachers, parents, and students concerned.	Student Support Committee members	\$80,000.00
4. Organization of other inclusive activities and training materials	- Inclusive values are promoted. - Students' needs are met by organizing various activities.	09/2025 – 07/2026	Students' needs are catered.	Feedback from teachers and students concerned.	Student Support Committee members	\$40,000.00
					Total:	\$432,400.00

SCHOOL-BASED AFTER-SCHOOL LEARNING AND SUPPORT PROGRAMMES

I. The estimated number of students (count by heads) benefited under this Programme is 100 (including 20 CSSA recipients, 50 SFAS full-grant recipients and 30 under school's discretionary quota).

II. Information on Activities to be subsidized/complemented by the Grant

Type of activity	Objectives of the activity	Success criteria	Method(s) of evaluation	Date	Estimated no. of participating eligible students			Estimated expenditure (\$)
					A	B	C	
1. Art /cultural & sports activities	Students' confidence can be improved, and their talents developed.	Student participants find themselves more confident and their talents are demonstrated.	Attendance Records	10/2025 – 08/2026	10	30	15	\$62,400.00
2. Learning skill training, visits, communication skills training courses, voluntary service & tutorial lessons	Students would be provided with equal opportunities to obtain different learning experiences.	Students participate in different activities and develop their life skills.	Attendance Records	10/2025 – 08/2026	10	20	15	
Total no. of activities: <u>20</u>				No. of man-times	20	50	30	
				Total no. of man-times	100			

PLAN OF THE USE OF DIVERSITY LEARNING GRANT

Programme(s)	Benefits anticipated	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Evaluation of student learning / success indicators	Teacher-in-charge	Resources Required
1. E & RS Network Programme	Students can receive proper training for further personal and academic development through learning Ethics and Religious Studies (E & RS).	• Programme for preparing students to attend HKDSE • E & RS examination	Whole year	F.4- F.6 E & RS elective students	Feedback from the teacher advisor & evaluation	Religious and Moral Education Panel Head	\$55,000.00
2. Creative Writing Programme	High achievers are facilitated in the development of creative writing.	• Chinese writing courses	5 lessons for each course	F.4-F.5 Elite students in the Chinese Language	Students show enthusiasm and creativity in learning	Chinese Language Panel Head	\$30,000.00
3. Tertiary Institution Programme	Elite students are subsidized to attend programme offered by tertiary institutions or non-governmental organizations.	• Programme for gifted/elite students	Whole year	F.4-F.6 students with excellent academic results or leadership potential	Interview with students	Teacher-in charge of Talent Pool	\$50,000.00
						Total:	\$135,000.00

PLAN OF THE USE OF ADDITIONAL FUNDING SUPPORT FOR NCS STUDENTS

Strategies	Benefits anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Employment of a teacher responsible for running an adapted Chinese language curriculum for NCS students as well as the translation of notices	8 NCS students	09/2025 - 08/2026	Targeted students' performances in the Chinese Language are enhanced.	• Exam results • Evaluation by NCS students and Chinese teachers concerned	Chinese Language Panel Head	\$300,000.00
					Total:	\$300,000.00

PLAN OF THE USE OF THE PROMOTION OF READING GRANT

Strategies	Benefits Anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Acquisition of e-books, printed books and magazines	- Increased availability of learning resources in different formats and languages, promoting inclusivity and cater to the diverse backgrounds of students will be available in the school. - Students can access a wide range of learning material.	09/2025 - 08/2026	70% of new books and magazines are borrowed.	Borrowing rate & Survey	Teacher librarian	\$30,000.00
2. Writers' talks or videos of book sharing	- Writers' talks and reading activities provide opportunities for students to engage in meaningful discussions, analyze literary works, and explore various themes and meanings conveyed by the authors. - The interactive and dynamic reading activities can capture students' attention, fostering a more engaged and enthusiastic learning environment.	09/2025 - 08/2026	70% of students give positive feedback. 50% of students show interest in the writers' reader.	Survey	Teacher librarian	\$20,000.00
3. Collaboration with 4 KLAs and Subjects for reading activities	- Collaboration with various subjects and KLAs exposes students to a broader range of content. - Interdisciplinary reading-based projects or discussions that involve multiple subject areas can encourage students to collaborate and apply critical thinking skills to tackle complex, real-world problems.	09/2025 - 08/2026	80% of students who participated give positive feedback.	Survey	Teacher librarian	\$10,000.00
4. Collaboration with different clubs or committees for reading activities	The promotion of reading with different clubs or committees, such as the moral and civil education committee, can facilitate students' social, emotional, and character development.	09/2025 - 08/2026	70% of students give positive feedback.	Survey	Teacher librarian	\$3,000.00
5. Acquisition of materials for book displays and reading promotion	- An inviting and immersive reading environment is created for students. - Students are guided towards specific books or encouraged to explore particular genres	09/2025 - 08/2026	70% of students give positive feedback.	Survey	Teacher librarian	\$4,000.00
					Total:	\$67,000.00

PLAN OF THE USE OF GRANT FOR SISTER SCHOOL SCHEME

Strategies	Benefits Anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Sister School Campus Visit	- Students can enhance their global perspective by being exposed to different learning environments and campus cultures. - Students can gain firsthand insights into our country's heritage, which fosters a stronger sense of belonging and connection to the nation.	10/2025 - 12/2026	The meeting with the sister school can be conducted smoothly.	- Feedback from students - Survey	Person-in-charge of the sister school scheme	\$159,440.00
2. Online Teaching and Learning Exchange	- Online exchanges can facilitate direct interactions and dialogues between teachers, promoting a deeper mutual understanding of the respective educational cultures. - Teachers can share their experiences, teaching methodologies, and innovative practices to improve teaching effectiveness and efficiency. - The exchange of knowledge and experience can continuously improve teaching quality and outcomes.	09/2025 - 08/2026	Teachers can better understand the pedagogy adopted in different education systems through feedback.	- Feedback from teachers - Survey	Person-in-charge of the sister school scheme	\$3,000.00
3. Collaborative Cultural Activities	Collaborative cultural activities can provide a platform for teachers and students to engage in creative and innovative collaborations, such as cross-cultural art projects, performances, or cultural festivals.	09/2025 - 08/2026	Students can gain a deeper understanding of the traditional culture and history of our country.	- Feedback from teachers and students - Survey - Students' work	Person-in-charge of the sister school scheme	\$3,000.00
					Total:	\$165,440.00

PLAN OF THE USE OF THE ONE-OFF GRANT ON PARENT EDUCATION

Objectives	Strategies / Benefits Anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Estimated Expenses
1. Provision of structured or thematic parent education programs through services provided by - Different external organizations - Individual speakers or experts	The program can cater to parents' needs for the knowledge and skills necessary for bringing up their children at different stages.	09/2025 - 08/2026	70% of participants agree that the programs are useful	- Survey - Feedback from parents	Coordinator and executive committee members of Parent-Teacher Association (PTA)	\$40000.00
2. Development of school-based parent education resources	- Partnership between parents and the school can be strengthened. - Parents are equipped with effective strategies to support their children's learning and development.	09/2025 - 08/2026	70% of participants agree that the resources are useful	- Survey - Feedback from parents	Coordinator and executive committee members of Parent-Teacher Association (PTA)	\$5000.00
3. Organization of school-based parent education promotional activities relating to the "Positive Parent Campaign"	- Parent-child relationships are enhanced through positive parenting practices. - Parents are better equipped to handle challenges and foster a positive home environment.	09/2025 - 08/2026	70% of participants agree that the activities are useful	- Survey - Feedback from parents	Coordinator and executive committee members of Parent-Teacher Association (PTA)	\$30000.00
				Total:		\$75000.00

PLAN OF THE USE OF THE ONE-OFF GRANT FOR CHINESE CULTURE IMMERSION ACTIVITIES

Objectives	Benefits Anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Organize subject-based or cross-curricular student learning / immersion activities or lectures about Chinese culture	All Students	09/2025 – 08/2026	70% of participants are more engaged in learning Chinese culture and are inspired 70% of participants apply the knowledge acquired in their daily lives.	- Observation - Questionnaire	Chinese Language Panel Head	\$70,000.00
2. Organize local cultural study tours or visits, or subsidize students to participate in such activities	All Students	09/2025 – 08/2026	70% of participants are more engaged in learning Chinese culture and are inspired	- Observation - Questionnaire	Chinese Language Panel Head	\$30,000.00
					Total:	\$100,000.00

PLAN OF THE USE OF THE ONE-OFF GRANT FOR PROMOTION OF A SPORTS AMBIENCE AND MVPA60 IN SCHOOL

Objectives	Benefits Anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Estimated Expenses
1. Development or procurement of PE-/sports-related IT services, mobile applications and related software and PE-/sports-related activity kits and supporting tools	- Students can easily record the duration of doing moderate- to vigorous-intensity physical activities in a day. - Students can connect mobile applications to smart devices to record physical fitness data and health indicators	09/2025 – 08/2026	70% of students agree that the PE-/sports related IT service and related kits and tools help enhance their physical fitness.	- Survey - Feedback from students	Physical Education Panel Head	\$15,000.00
2. Organization of diversified PE-/sports-related learning activities/ competitions	- Students can participate in different PE-/sports-related learning activities outside the classroom. - Students can join sports challenge programs to achieve goals through participating in various sports	09/2025 – 08/2026	70% of students enjoy participating in the sports-related activities.	- Survey - Feedback from students	Physical Education Panel Head	\$10,000.00
3. Purchase or upgrade PE/ sports equipment in the school	Students can use PE equipment of higher quality for a better sporting experience.	09/2025 – 08/2026	70% of students agree that they have a better sports experience of doing sports with new/ upgraded equipment.	- Survey - Feedback from students	Physical Education Panel Head	\$33,000.00
4. Development of an active and healthy school campus/ MVPA60	Students are encouraged to actively participate in physical activities within and outside the school campus through launching the MVPA60 Award Scheme.	09/2025 – 08/2026	70% of students agree that the Award Scheme enhances their motivation to do more sports	- Survey - Feedback from students	Physical Education Panel Head	\$5,000.00
Total:						\$63,000.00

PLAN OF THE USE OF THE ONE-OFF GRANT FOR PROMOTION OF SELF-DIRECTED LANGUAGE LEARNING (ENGLISH LANGUAGE)

Objectives	Strategies	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Provide schools with additional resources to strengthen students' self-directed language learning so as to improve their English proficiency	Online reading platforms for Junior Forms will be introduced. AI writing marking platforms and writing suggestions will be provided to S4-S5 students.	09/2025 – 08/2026	75% of teachers agree relevant learning and teaching resources are useful and resourceful.	- Feedback from teachers - Minutes of Panel meeting	Head of English Department	\$100,000.00
2. Enable schools to establish a language-rich environment that facilitates students' learning	- S1 Choral Speaking - S2 Language Arts - S3 Debate / Game-booth Designs - Inter-school Speaking - Morning Reading - Morning Assemblies - English Club activities - MC Training and Event-hosting - Annual Drama Show - S1 Drama-Curriculum - S2 Language Arts Curriculum - S3 Communication Curriculum	09/2025 – 08/2026	75% of students agree relevant activities are interesting and can enhance their learning.	- Feedback from teachers and students - Minutes of Panel meeting	Head of English Department	\$10,000.00
					Total:	\$110,000.00

PLAN OF THE USE OF THE ONE-OFF GRANT FOR PROMOTION OF SELF-DIRECTED LANGUAGE LEARNING (PUTONGHUA)

Objectives	Strategies	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Provide schools with additional resources to strengthen students' self-directed language learning so as to improve their Putonghua proficiency	Students can practice Putonghua through interactive online learning platforms, using tools or apps that offer exercises, quizzes, and virtual interactions.	09/2025 – 08/2026	70% of teachers agree relevant learning and teaching resources are useful and resourceful.	- Feedback from teachers - Minutes of Panel meeting - Survey	Putonghua Panel Head	\$20,000.00
2. Enable schools to establish a language-rich environment that facilitates students' learning	Students can practice the language in real-life contexts and gain cultural experience through organized study tour.	09/2025 – 08/2026	70 % of students agree relevant activities are interesting and can enhance their learning.	- Feedback from teachers and students - Survey	Putonghua Panel Head	\$50,000.00
	Students can actively engage and immerse themselves in a language-rich environment through Putonghua-related cultural activities, workshops, and competitions.	09/2025 – 08/2026	70 % of students agree the activities are interesting and can enhance their learning.	- Feedback from teachers and students - Minutes of Panel meeting	Putonghua Panel Head	\$20,000.00
					Total:	\$90,000.00

PLAN OF THE USE OF THE ONE-OFF GRANT ON PILOT SCHEME ON OTHER LANGUAGES FOR JUNIOR SECONDARY STUDENTS

Objectives	Strategies / Benefits Anticipated	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Estimated Expenses
1. Provision of Japanese Class for S2 and S3 students	The programme will empower students to become a new generation of global-minded, multilingual professionals, fully equipped to harness Hong Kong's unique advantages of strong national support and unparalleled global connections.	09/2025 - 08/2026	80% of participants agree that the programs are useful	- Survey - Feedback from students	Teacher responsible for Other Languages	\$40,000.00
				Total:		\$40,000.00

PLAN OF THE USE OF THE LIFE-WIDE LEARNING AND SISTER SCHOOL GRANT

Category 1: To organize / participate in life-wide learning activities

Category of the Activity	A1 Values Education	A2 Intellectual Development	A3 Community Service	A4 Physical and Aesthetic Development		A5 Career-related Experiences	
	A6 Patriotic Education	A7 Digital Education, Artificial Intelligence and STEAM Education	A8 Student Mental Health	A9 Others			
Evaluation Method	B1 Questionnaire	B2 School Meeting and Discussion	B3 Professional Sharing in School	B4 Interview	B5 Observation	B6 Written report and record	B7 Others

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants				Estimated Expenses (\$)	Name of Mainland sister school	Category of the Activity	Evaluation Method
				Students	Teachers	School Management	Others				
1.1	Local Activities (including online exchanges)										
1	Field trip transportation fee	Sep 2025 - July 2026	Organise life-wide learning activities in different KLAS.	40	Lau NM	Geography		\$5,000.00		A2 Intellectual Development	B1 Questionnaire
2	English interest classes	Sep 2025 - May 2026	Organise life-wide learning activities in different KLAS.	55	Chan CC	English Language		\$35,000.00		A2 Intellectual Development	B1 Questionnaire
3	English activities, enrolment and transportation fee for choral speaking competitions	Sep 2025 - May 2026	Organise life-wide learning activities in different KLAS.	55	Chan CC	English Language		\$13,000.00		A2 Intellectual Development	B1 Questionnaire
4	Chinese Language choral speaking competition enrolment fee and transportation fee	Sep 2025 - Dec 2025	Organise life-wide learning activities in different KLAS.	10	Lam WY	Chinese Language		\$5,000.00		A2 Intellectual Development	B1 Questionnaire
5	Publishing Chinese Magazines	Sep 2025 – July 2026	Cater for students’ interest and abilities	700	Lam WY	Chinese Language		\$25,000.00		A2 Intellectual Development	B1 Questionnaire

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants				Estimated Expenses (\$)	Name of Mainland sister school	Category of the Activity	Evaluation Method
				Students	Teachers	School Management	Others				
			and stretch students' potential								
6	Chinese activities for gifted students	Sep 2025 – May 2026	Organise life-wide learning activities in different KLAS.	20	Lam WY	Chinese Language		\$25,500.00		A2 Intellectual Development	B1 Questionnaire
7	Coach fees in ECA	Sep 2025 – Aug 2026	Cater for students' interest and abilities and stretch students' potential	100	Chan SH	OLE		\$136,000.00		A2 Intellectual Development	B5 Observation
8	Leadership training day for House Committee members	1 st Sep 2025	Organise diversified life-wide learning activities to cater for students' interests and abilities and stretch students' potential	36	Chan SH	OLE		\$3,000.00		A5 Career-related Experiences	B1 Questionnaire
9	Service training from CYC	Sep 2025 – Aug 2026	Nurture students' positive values and attitudes	140	Chan SH	Community Youth		\$3,000.00		A3 Community Service	B1 Questionnaire
10	Discipline activities and events	July 2025 – Aug 2026	Cater for students' interest and abilities and stretch students' potential	700	Chow TT	Discipline Committee		\$9,000.00		A1 Values Education	B1 Questionnaire
11	Catholic student leadership training camp, workshops and visits	Sep 2025 – Aug 2026	Cater for students' interest and abilities and stretch students' potential	40	Chu CN	Religious Affairs Committee		\$55,000.00		A1 Values Education	B1 Questionnaire
12	Expenses for Counselling & Guidance Committee	Sep 2025 – June 2026	Nurture students' positive values and attitudes	700	So KM	Counselling & Guidance Committee		\$30,000.00		A1 Values Education	B5 Observation
13	STEM activities, workshops, lessons and competitions	Sep 2025 – Aug 2026	Nurture students' positive values and attitudes	700	Yu CF	STEM Committee		\$30,000.00		A7 Digital Education, Artificial Intelligence	B1 Questionnaire

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants				Estimated Expenses (\$)	Name of Mainland sister school	Category of the Activity	Evaluation Method
				Students	Teachers	School Management	Others				
										and STEAM Education	
14	Music competitions, workshops, conductors for Orchestra and Chinese Orchestra	Sep 2025 – June 2026	Cater for students' interest and abilities and stretch students' potential	300	Ip WM	Music		\$212,050.00		A4 Physical and Aesthetic Development	B1 Questionnaire
15	Expenses for Physical Education	Sep 2025 – June 2026	Cater for students' interest and abilities and stretch students' potential	700	Lam MW	Physical Education		\$104,600.00		A4 Physical and Aesthetic Development	B1 Questionnaire
16	National Security Education activities	Sep 2025 – June 2026	Nurture students' positive values and attitudes	700	Lam WY	National Education		\$20,000.00		A6 Patriotic Education	B5 Observation
17	Career Guidance activities	Sep 2025 – June 2026	Cater for students' interest and abilities and stretch students' potential	700	Ma WK	Career Guidance Committee		\$108,000.00		A5 Career-related Experiences	B1 Questionnaire
18	F.1 Spiritual Formation Day	Aug 2025 – Aug 2025	Nurture students' positive values and attitudes	140	Chu CN	Religious Education		\$3,000.00		A1 Values Education	B5 Observation
19	F.4 My Life Workshop	May 2026	Cater for students' interest and abilities and stretch students' potential	100	Chan SH	OLE		\$16,000.00		A5 Career-related Experiences	B1 Questionnaire
20	Activities in Experiential Learning Days (F1-F.2, F4-F.6) and post-exam activities	Dec 2025 – Jan 2026	Cater for students' interest and abilities and stretch students' potential	560	Chan SH	OLE		\$100,000.00		A9 Others: The students learn different knowledge outside classrooms	B1 Questionnaire
21	Competition and registration fees for red cross	Sep 2025 – June 2026	Cater for students' interest and abilities and stretch students' potential	40	Chan SH	OLE		\$1,500.00		A3 Community Service	B1 Questionnaire

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants				Estimated Expenses (\$)	Name of Mainland sister school	Category of the Activity	Evaluation Method
				Students	Teachers	School Management	Others				
22	Expenses for Discipline Committee	Sep 2025 – June 2026	Nurture students' positive values and attitudes	700	Chow TT	Discipline Committee		\$2,500.00		A1 Values Education	B5 Observation
23	Mathematics activities	Sep 2025 – May 2026	Organise life-wide learning activities, competitions and stem activities in different KLAS	150	Lee SF	Mathematics		\$9,000.00		A2 Intellectual Development	B1 Questionnaire
24	Picnic day	3 rd Nov 2025	Organise life-wide learning activities in different KLAS.	700	Chan SH	OLE		\$80,000.00		A8 Student Mental Health	B1 Questionnaire
25	Geography competition fee	Sep 2025 – June 2026	Cater for students' interest and abilities and stretch students' potential	10	Lau NM	Geography		\$2,000.00		A2 Intellectual Development	B5 Observation
26	External competition fees for visual arts	Sep 2025 – May 2026	Cater for students' interest and abilities and stretch students' potential	10	Cheung MK	Visual Art		\$2,000.00		A4 Physical and Aesthetic Development	B5 Observation
27	Equipment and activities for flag guards	Sep 2025 – June 2026	Cater for students' interest and abilities and stretch students' potential	20	Chan SH	OLE		\$20,000.00		A6 Patriotic Education	B1 Questionnaire
28	Leadership training for discipline prefects	Dec 2025 – Feb 2026	Nurture students' positive values and attitudes	55	Chow TT	Discipline Committee		\$20,000.00		A1 Values Education	B5 Observation
29	Expenses, workshops and talks fees for Health Education Committee	Sep 2025 – June 2026	Nurture students' positive values and attitudes	700	Hon SM	Health Education Committee		\$13,000.00		A8 Student Mental Health	B5 Observation
30	Expenses for activities held by Values Education Committee	Sep 2025 – June 2026	Nurture students' positive values and attitudes	700	Lam WY	Values Education Committee		\$38,000.00		A1 Values Education	B5 Observation

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants				Estimated Expenses (\$)	Name of Mainland sister school	Category of the Activity	Evaluation Method
				Students	Teachers	School Management	Others				
31	Online teaching, learning exchange and collaborative culture activities with sister schools	Sep 2025 – Aug 2026	Cater for students' interest and abilities and widen their horizon	40	Chen JY	Sister School Scheme		\$6,000.00	Tianjin Experimental High School	A6 Patriotic Education	B5 Observation B1 Questionnaire
32	Piano Tuning Fee	Sep 2025 – Aug 2026	Cater for students' interest and abilities and widen their horizon	700	Ip WM	Music		\$5,000.00		A4 Physical and Aesthetic Development	B5 Observation
Total estimated expenses of item 1.1								\$1,137,150.00			
1.2	<u>Non-local</u> Activities										
1	Mainland study tour	Dec 2025	Nurture students' positive values and attitudes	140	Hon SM	OLE		\$70,000.00		A6 Patriotic Education	B6 Written report and record
2	Sister School tour	Oct 25 - Nov 26	Organise diversified life-wide learning activities to cater for students' interests and abilities and stretch students' potential	20	Chen JY	Sister School Scheme		\$159,440.00	Tianjin Experimental High School	A6 Patriotic Education	B1 Questionnaire B4 Interview B5 Observation
Total estimated expenses of item 1.2								\$229,440.00			
Total estimated expenses (sum of items 1.1 and 1.2)								\$1,366,590.00			
Name of Teacher Responsible for Life-wide Learning:			Chan SH			Position:	OLE coordinator				
Name of Teacher Responsible for the Sister School Scheme:			Chen JY			Position:	Sister school scheme teacher-in-charge				

Annual School Plan (2025/2026) for endorsement by Incorporated Management Committee

Submitted by :

Ms. Wong Pui Yue Patricia
Principal
Canossa College

Endorsed by :

Ms. Wong Shui Kuk Anny
Chairperson of IMC
Canossa College

Date: 10/10/2025