

Canossa College

Personal Information Collection Statement

嘉諾撒書院

個人資料收集聲明

1. In accordance with the Personal Data (Privacy) Ordinance, the information collected (including the Application for Secondary One Discretionary Places) will only be used for school internal admission records. Once collected, the information in the application form will only be processed by authorized persons. After the admission process, the forms of unsuccessful applicants will be destroyed.

根據個人資料（私隱）條例規定，所有有關申請入學的表格（包括申請中一自行分配學位表格）所載資料將只用作處理校內事宜。申請人的所有資料只限授權人士處理。申請未能成功的表格會於收生程序完成後銷毀。

2. You have a right to access and correction with respect to personal data as provided for in Sections 18 & 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided to the school.

填表人有權按《個人資料（私隱）條例》第 18 和 22 條及附表一第 6 原則的規定，查閱及改正個人資料。查閱資料的權利包括取得本表格/紀錄所載個人資料的副本。

3. In case you need to access or correct your personal data, please contact our school office at 25630272.

如有需要查閱或更改所提供的個人資料，請致電 25630272 與本校校務處聯絡。